

**STANSFIELD PARISH COUNCIL**  
**Financial Report 2018/19**

**Parish Councillors in 2018/19**

Sarah Hopkins (Chairman)  
Ed Cardozo (Vice-Chairman)  
Robert Dennis (Vice-Chairman)  
Martin Slater – co-opted January 2017  
John Underdown – co-opted July 2017  
Andrew Foster – co-opted November 2017

**Details of Public Land and Building Assets**

The Council does not own any land or building assets.

**Income and Expenditure Account for Year Ended 31 March 2019 (including expenditure above £100)**

	<b>Receipts</b>	<b>Year ending 31/03/18</b>	<b>Year ending 31/03/19</b>
30/04/2018	Precept	£4,746	£4,896
26/04/2018	VAT reclaimed	£66	£31
05/07/2017	Transparency Fund grant	£597	£0
17/11/2018	Barclays 'with apologies' payment	£0	£25
19/11/2018	SEBC - locality funding for memorial bench	£0	£500
04/12/2018	Suffolk County Council - locality funding for memorial bench	£0	£500
2018/19	Donations for a new defibrillator	£0	£1,498
	<b>Total Income</b>	<b>£5,409</b>	<b>£7,450</b>
	<b>Expenditure</b>		
2018/19	Staff costs	£3,398	£2,924
18/09/2018	Insurance	£195	£189
03/04/2018	LCPAS membership subscription	£80	£80
24/05/2017	GDPR training - clerk	£5	£0
03/04/2018	Village hall rental 2017/18	£180	£180
18/09/2018	Phone costs	£27	£21
08/10/2018	One Suffolk - website hosting fee	£50	£50
08/08/2018	ICO	£35	£35
22/05/2018	Stansfield Village Hall	£768	£768
22/05/2018	Internal audit	£0	£65
13/08/2018	Stansfield Village Hall - donation towards the cost of new play equipment	£0	£500
11/10/2018	Streetmaster - memorial bench	£0	£648
19/10/2018	Installation of memorial bench	£0	£200
22/01/19	Risby Parish Council - 1/6 of cost of a print cartridge	£0	£6
20/03/2018	Ousden Parish Council - 1/6 of cost of election training for clerk	£0	£4
2016/2017	Strimming of chapel burial ground	£75	£0
2018/19	VAT	£31	£140
16/05/2017	S137	£50	£0
2017/18	S137 - painting of phone box	£293	£0
21/07/2017	Verge cutting	£105	£0
30/04/2018	SEBC emptying of dog bins	£36	£75

	<b>Total Expenditure</b>	<b>£5,328</b>	<b>£5,885</b>
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**Explanation of Significant Variations in Accounts from 2016 to 2017 as listed above (more than 10%)**

**Receipts and payments summary 2018 – 2019**

<b>B/F April 1st 2018</b>	<b>£3,862</b>
Add total income	£7,450
Less total expenditure	£5,885
<b>Balance as of 31/03/19</b>	<b>£5,427</b>

**Year-end Bank Reconciliation**

<b>Year-end bank reconciliation</b>	
Current account balance as per bank statement	£5,648.76
Less uncleared payments	£221.33
<b>Total balances as at 31/03/19</b>	<b>£5,427.43</b>

**Significant Variations in Accounts from 2018 to 2019 as listed above (more than 10%)**

**Income**

	<b>2018</b>	<b>2019</b>	<b>Explanation</b>
VAT	£66	£31	More VAT was claimed in 2017/18
Defibrillator donations	£0	£1,498	Stansfield Parish Council is currently raising money to purchase a new defibrillator and received a number of donations from residents.
SCC locality funding for memorial bench	£0	£500	This was a one-off grant.
SEBC locality funding for memorial bench	£0	£500	This was a one-off grant.
Barclays with apologies payment	£0	£25	The Council made a complaint to Barclays about poor service and received a 'with apologies' payment of £25
Transparency Fund grant	597	£0	Stansfield Parish Council received a grant from the Transparency Fund in 2017/18 to enable it to meet the requirements of the Transparency Code 2015.

**Expenditure**

Staff costs	£3,398	£2,924	Staff costs were lower in 2018/19 as the Parish Council received a grant of £448 from the Transparency Fund in 2017/18 to enable it to meet the requirements of the Transparency Code 2015. This money was paid to the clerk to cover the hours worked setting up and maintaining the new Parish Council website to comply with the Transparency Code.
Insurance	£195	£189	Risby Parish Council took out a new phone contract in 2016/17 so the cost increased slightly. The cost is split between the six parish councils the clerk works for so the amount Ousden PC pays increased as well.
Phone costs	£27	£21	The cost of the annual phone contract paid for by Risby Parish Council decreased in 2018/19 when

			the contract was renewed.
Membership subscriptions	£80	£80	No change
Village Hall rental	£180	£180	No change
CAS ltd - website hosting fee	£50	£50	No change
Elections training clerk	£0	£4	This was one-off training for the clerk due to parish council elections in 2019.
GDPR training - clerk	£5	£0	This was one-off training for the clerk due to the introduction of GDPR.
ICO	£35	£35	No change
Internal audit	£0	£65	The Council used a different internal auditor in 2018/19 and paid a fee of £65
S137	£50	£0	Stansfield Parish Council made a donation of £50 to the Voluntary Network in 2017/18
S137 - paint for phone box	£93	£0	This was a one-off project.
S137 - painting of phone box	£200	£0	This was a one-off project.
VAT	£31	£140	More VAT was paid in 2017/18
Village hall for new play equipment	£0	£500	This was a one-off donation.
Strimming of chapel grounds	£75	£0	The chapel grounds were not strimmed in 2018/19.
Verge cutting	£105	£0	Stansfield Parish Council paid for the verges to be cut once in 2018/19.
Village hall rental	£768	£768	No change
Risby PC - 1/6 of cost of print cartridge	£0	£6	This was 1/6 of the cost of a print cartridge for the parish council printer
Memorial bench	£0	£648	This was a one-off project.
Installation of memorial bench	£0	£200	This was a one-off project.
Emptying of dog bins	£36	£75	The 2017/18 payment was for six months only.